



738 Neeson Road, Marina CA 93933

Phone: (831) 883-8600 Fax: (831) 883-8686

# Special Cleaning

ORDER:

Vacuuming and Refuse Removal

We require the following service(s) for our booth number: \_\_\_\_\_

Which is \_\_\_\_\_ x \_\_\_\_\_ = square feet

- Vacuum Carpet

Every night (\*see below). Cost per square foot per night is \$0.30

- Vacuuming Carpet

Before show opens ONLY. Cost per square foot is \$0.35

Orders less than every night but more than once are calculated at this rate.

Calculation Of Order:

\*When ordering one of the following **daily** services, please calculate for \_\_\_\_\_ days.

**Daily:** Vacuuming / Porter service \_\_\_\_\_ (Square feet) x \_\_\_\_\_ (number of days) = \$ \_\_\_\_\_  
(please circle service required)

**Total Due = \$ \_\_\_\_\_**

Cost of Vacuuming will be invoiced on the total area of your booth. To avoid any misunderstanding regarding these services, please bring any discrepancies to our attention at the show site. In this way, we will be able to assure your satisfaction with our service. Adjustments cannot be made after the close of the show. All rates are subject to change if necessitated by increase in labor or material cost.

Orders subject to LIMITS AND OF LIABILITY AND RESPONSIBILITY  
as set forth elsewhere in Exhibitor Services Manual

**Payment Terms:** All accounts must be settled at our service desk prior to the close of the show unless advance credit approval has been obtained. Purchase Order, if required for payment, must accompany order form. All of the materials are on a rental basis and remain the property of Tricord.

**\*NOTE** Payment for all labor and services whether ordered by exhibitor, display builders or other parties, shall be the responsibility of the exhibitor. Please make payments in U.S. Funds.

Show: GSA Company Name: \_\_\_\_\_  
Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Phone: ( \_\_\_\_\_ ) Booth #: Auth. Signature \_\_\_\_\_